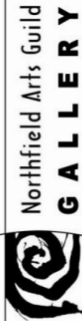


2012-2013 Submission Form

Please print clearly



Name: _____
Medium/media: _____
Address: _____
Address 2: _____
City: _____ State: _____ Zipcode: _____
Phone: _____
Email: _____
Is this a group submission? YES _____ NO _____

IMAGE SUBMISSIONS

Submit 8-10 JPEG images of the work to be exhibited. For a multi-artist proposal, please limit the number of images per artist to 5. Images must be submitted on a CD formatted for Windows operating systems.

Images must be:

- 300 dpi
- No larger than 1200 x 1800 pixels (4x6 inches)
- Image titles should be formatted as follows:
"Image #_First initial_Last name_Title" i.e.,
1_A_Renoir_Altitude
2_A_Renoir_Clouds

IMAGE LIST

Along with your images, you must provide a corresponding image list that includes the title, date, medium, dimensions, and price of each work.

SUBMISSION OF PROPOSALS

Submissions should be mailed to:
Gallery Exhibitions
Northfield Arts Guild
2012-2013 Open Call For Visual Artists
304 Division Street
Northfield, MN 55057

Submissions may also be dropped off in person from 10 a.m. to 5 p.m. Monday - Friday at the address above.

RETURN OF SUBMISSIONS

Materials submitted for the Open Call for Visual Artists become the property of the Northfield Arts Guild and will not be returned.

ACCEPTANCES

Artists' work will be juried. The Northfield Arts Guild Gallery Committee will combine individual proposals together for small group shows (2-6 artists) and may do the same for multi-artist proposals.

Upon acceptance, exhibition fees will be adjusted according to group show size and range from \$60 to \$85 per artist. Accepted artists will be sent an acceptance letter, exhibition packet, and contract.

SALES

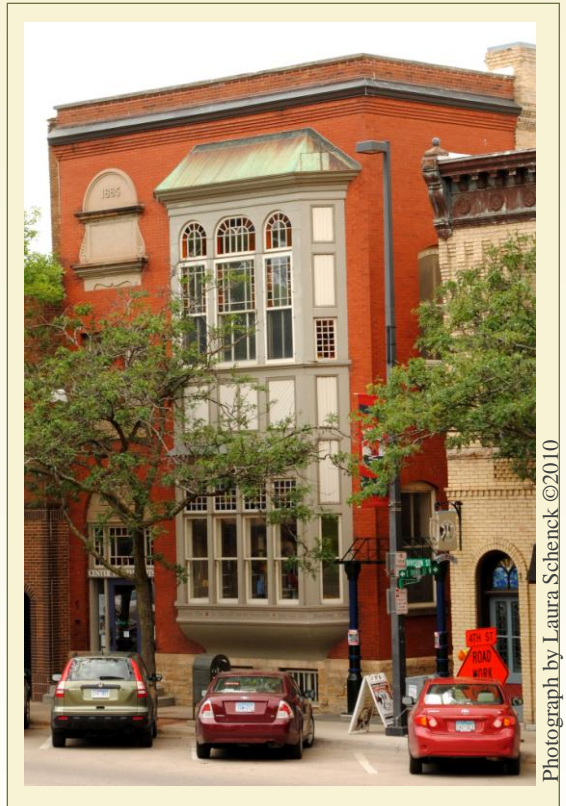
- All exhibited works must be available for sale.
- The Northfield Arts Guild commission is 40% on all items sold. Price list must include the Gallery's commission.

PICKUP AND DELIVERY OF ARTWORK

Artists agree to deliver and pickup their artwork in person on the dates outlined in the artist's exhibition packet.

**If you have any questions, please call
Juliane Shibata at (507) 645-8877 or email
northfieldartsguildgallery@gmail.com**

OPEN CALL FOR VISUAL ARTISTS



Northfield Arts Guild
GALLERY

PROSPECTUS
AND SUBMISSION FORM

2012-2013 Gallery Season

NORTHFIELD ARTS GUILD GALLERY

CALL FOR ARTISTS

Gallery Exhibition

2012-2013 Season

ELIGIBILITY REQUIREMENTS

Open to all professional or emerging artists who are 18 years of age or older and who live within a 70 mile radius of Northfield, MN.

CONDITIONS

Most visual art media are accepted, including photography. Currently film and video cannot be accepted. The Guild reserves the right to reject artwork that we deem offensive to any race, age, creed, religion, gender, or disability.

Open call exhibits will be multi-artist and exhibition space will be divided evenly among participating artists.

DESCRIPTION OF GALLERY

- Exhibit space: Approx. 500 square ft.
- Wall construction: Canvas-covered drywall
- Pedestals & vitrines are available.

PHYSICAL LIMITATIONS FOR ARTWORKS

- Maximum weight for any single 2D piece is 50 pounds.
- Maximum weight for any single 3D piece is 100 pounds.
- Maximum size for any single piece is 2.5 feet by 6.5 feet by 4 feet.

MISSION STATEMENT

The Northfield Arts Guild mission is to stimulate artistic activity in the greater Northfield area.

The Arts Guild is located in historic downtown Northfield along the scenic Cannon River. In addition to offering 25 art classes per week, the Guild organizes over 60 productions and exhibits each year; more than 30,000 people participate in these activities.

IMPORTANT DATES

- Deadline for submissions: All materials must be **received by February 24, 2012**
- Notification of Decision: March 31, 2012
- Open Exhibit Dates: Three five-week shows from September 2012 to August 2013.

FORMATTING REQUIREMENTS

All documents (Artist's Statement, Exhibition Proposal, Artist's Resumé, Artist's Biography and Image List) submitted with your application should be formatted as Word documents (preferred) or PDF files.

SUBMISSION FEE(S)

- Artists pay a \$10 Submission Fee. Acceptable methods of payment are check or money order.
- If more than one artist is involved in an exhibition proposal, each artist must pay the \$10 Submission Fee and submit his/her own Submission Form, Artist's Statement, Artist's Resumé, Artist's Biography, Image List and Images.

EXHIBITION PROPOSAL

Exhibition proposals are limited to 300 words and should include the following information:

- Exhibition concept
- Number and names of artists participating (max. of 6)
- Medium/media of work
- Dimensions/size of works
- Special installation requirements, if any

SUBMISSION CHECKLIST

ALL SUBMISSIONS MUST INCLUDE THE FOLLOWING PRINTED AND DIGITAL ITEMS:

| | Hardcopy | Digital file |
|--|--------------------------|--------------------------|
| COMPLETED SUBMISSION FORM | <input type="checkbox"/> | NA |
| ARTIST'S STATEMENT (limit 300 words) | <input type="checkbox"/> | <input type="checkbox"/> |
| EXHIBITION PROPOSAL (limit 300 words) | <input type="checkbox"/> | <input type="checkbox"/> |
| ARTIST'S RESUMÉ | <input type="checkbox"/> | <input type="checkbox"/> |
| ARTIST'S BIOGRAPHY | <input type="checkbox"/> | <input type="checkbox"/> |
| IMAGE LIST | <input type="checkbox"/> | <input type="checkbox"/> |
| IMAGES (JPEG format on CD) 8-10 for individual submissions; 5 per person for multi-artist proposals | NA | <input type="checkbox"/> |
| \$10 SUBMISSION FEE (per artist). Include check or money order made payable to the Northfield Arts Guild | <input type="checkbox"/> | NA |

MAIL TO:

Gallery Exhibitions
Northfield Arts Guild
2012-2013 Open Call For Visual Artists
304 Division Street
Northfield, MN 55057